

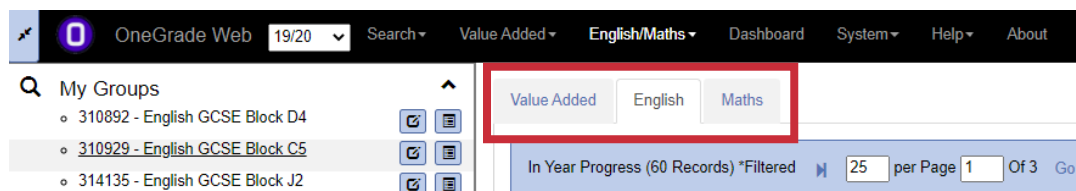
## INTRODUCTION - ONEGRADE ENGLISH & MATHS

OneGrade Web is a simple yet very powerful tool which supports full progress tracking for students enrolled on English and Maths qualifications. The system is based on the DfE English & Maths measure and uses the DfE's points scales to compare students' performance in relevant English & Maths qualifications at college against their starting point on entry. This enables you to:

- view their prior qualifications and 'starting points' for English and/or Maths
- add personalised target grades to help students set appropriate expectations
- record current student performance up to 8 times per year (as determined by the college)
- compare latest student performance against starting point, to model potential progress scores
- calculate in-year performance measures by student, group, course, learning aim and department
- compare students' final grades against starting points to model English/Maths progress scores
- analyse students' final grades against their in-year performance
- view powerful yet clear reporting relating to students across the college

## NAVIGATION

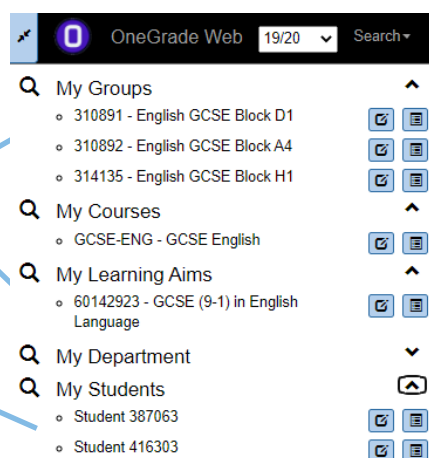
OneGrade Web has separate tabs at the top of the main grid, which enable you to show the data for students enrolled on English and/or Maths:



The college will import the groups you teach and this will control what you will see on the home page. On the left there are lists of groups, courses, learning aims and students, based on the groups you teach:

The system knows which groups you teach and also the course codes, learning aims and college structure (e.g. depts) attached to those groups.

You can click on a student to go straight to a page relating to them.



Click on the text or on these buttons to take you to the in-year grades page or the reports page.

Here we see the main tracking grid as used with English & Maths enrolments (some column headings differ from the 'Value Added' tab) :

OneGrade Web 19/20 Search Value Added English/Maths Dashboard System Help About Hello Andy!

Value Added English Maths

In Year Progress (60 Records) \*Filtered 25 per Page 1 Of 3 Go

Student Ref	Forenames	Surname	Group Code	Course Code	Learning Aim	4. March Review	Start Points	Personal Target Grade	Latest In Year Progress (capped)	Final Progress (capped)	Completion
416303	Student	416303	310892	GCSE-ENG	60142923	2	4.00 ---	3	-1.00		Continuing
418036	Student	418036	310892	GCSE-ENG	60142923	2	4.00 ---	4	-1.00		Continuing
419526	Student	419526	310892	GCSE-ENG	60142923	1	1.00 ---	4	0.00		Continuing
419850	Student	419850	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
422754	Student	422754	310892	GCSE-ENG	60142923	2	---	5			Continuing
425174	Student	425174	310892	GCSE-ENG	60142923	4	3.00 ---	4	2.00		Continuing
425476	Student	425476	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
425611	Student	425611	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
425753	Student	425753	310892	GCSE-ENG	60142923	Select Grade...	3.00 ---	Select Grade...			Continuing
427811	Student	427811	310892	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
428341	Student	428341	310892	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
433313	Student	433313	310892	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
413335	Student	413335	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
423714	Student	423714	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
423753	Student	423753	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
423840	Student	423840	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
424110	Student	424110	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
424604	Student	424604	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
425213	Student	425213	310929	GCSE-ENG	60142923	Select Grade...	---	Select Grade...			Continuing
425241	Student	425241	310929	GCSE-ENG	60142923	Select Grade...	4.00 ---	Select Grade...			Continuing
425286	Student	425286	310929	GCSE-ENG	60142923	Select Grade...	1.00 ---	Select Grade...			Continuing
425365	Student	425365	310929	GCSE-ENG	60142923	Select Grade...	1.00 ---	Select Grade...			Continuing
428265	Student	428265	310929	GCSE-ENG	60142923	Select Grade...	3.00 ---	Select Grade...			Continuing
428786	Student	428786	310929	GCSE-ENG	60142923	Select Grade...	4.00 ---	Select Grade...			Continuing
430255	Student	430255	310929	GCSE-ENG	60142923	Select Grade...	3.00 ---	Select Grade...			Continuing

0.43

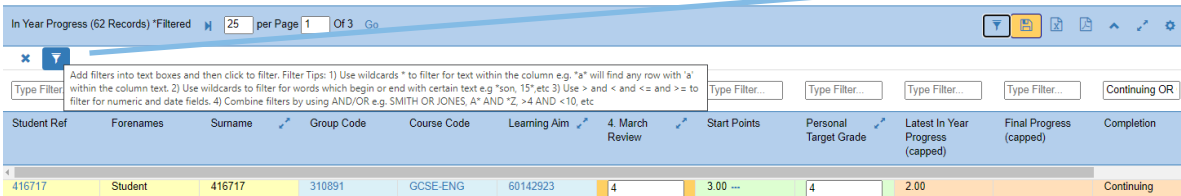
\*Progress less than -1.0 is capped at -1.0

Yellow columns = student info. Click on the student reference for more information.	Blue columns = course info. Click on the group, course or learning aim to view progress info.	Orange = progress reviews	Green columns = Start Points and Personal Target Grade	Beige = calculations of current in-year progress and other enrolment level data
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## FILTERING AND VIEWING INFORMATION

To enable the filters, click on this button at the top right of the main grid:

You'll then see a filter option on each column where you can type text and click the 'apply filter' button:



Clicking the 3 dots (...) next to 'Start Points' gives a pop-up showing the current enrolment and prior qualifications used to determine the student's starting points and grade:

**Details** Close

Student Ref: 416717  
 Forenames: Student  
 Surname: 416717

Show All Enrolments for this Student

**Enrolments (1 Records)**

Ac Year	Year	Learning Aim Ref	Title	Enrolment Grade	Capped Points	Comple
19/20	Yr3	60142923	GCSE (9-1) in English Language		0	1

Show All Quals on Entry for this Student

**Quals on Entry (3 Records)**

Ac Year	Year	Entry Learning Aim Ref	Title	Grade	Mapped Grade	Capped
19/20	Yr3	60142923	AQA Level 1/Level 2 GCSE (9-1) in English Language	2	2	3.00
19/20	Yr3	60142923	GCSE English Language	2	2	3.00
19/20	Yr3	60144476	AQA Level 1/Level 2 GCSE (9-1) in English Literature	U	U	0.00


Points/grades equivalents as used by the DfE and OneGrade English & Maths:

Points awarded	Grade achieved					
	9-1 GCSEs	Legacy GCSEs	Functional Skills	Free Standing maths	ESOL	AQA use of maths
8	9	A*				
7.7	8					
7	7	A				
6.3	6					
6		B				
5.7	5					
5	4	C				
4	3	D	L2	L2 (all grades)	L2 (all grades)	A*/A/B/C
3	2	E				
2.5			L1	L1 (A-C)	L1 (D/M)	D/E
2		F				F
1.7				L1 (D)		
1.5					L1 (pass)	
1	1	G				G
0.8				L1 (E)		
0.4			Entry level		Entry level	

Note that the DfE have signalled that this table may be modified at some point in the future.

## ENTERING STUDENTS' PROGRESS GRADES

The college determines which reviews are visible when you first log in ('March Review' in the example below) and you can click to expand a text box to the right so that you can also record supporting notes:

4. March Review	Notes		<i>click this icon to show/hide the notes box</i>
4	Building on the good progress made up until January		

If you want to see any of the other annual review grades/comments, you can click on this button:



And you can then choose any number of reviews to show, then click 'Update':

Progress Column Options

Please select up to 8 Progress Columns to show

1. October Review   
  2. December Review   
  3. January Review   
  4. March Review  
 5. May Review   
  6. In Year 6   
  7. In Year 7   
  8. In Year 8

You can enter and save students' grades directly in the main screen - a drop down list will contain a list of grades and equivalent points scores, which mirrors the DfE points scores shown on page 3:

*save button*

Student Ref	Forenames	Surname	Group Code	Course Code	Learning Aim	4. March Review	Notes	Start Points	Personal Target Grade	Latest In Year Progress (capped)
416717	Student	416717	310891	GCSE-ENG	60142923	4	Building on the good progress made	3.00	4	2.00
416738	Student	416738	310891	GCSE-ENG	60142923	3	Enter Text Here...	4.00	4	0.00
417035	Student	417035	310891	GCSE-ENG	60142923	3	Enter Text Here...	4.00	4	0.00
417716	Student	417716	310891	GCSE-ENG	60142923	[Type Filter...]	Enter Text Here...	4.00	5	1.00
420645	Student	420645	310891	GCSE-ENG	60142923	9 (8.0 Points)	Enter Text Here...	4.00	4	-1.00
422774	Student	422774	310891	GCSE-ENG	60142923	8 (7.7 Points)		3.00	5	2.70
423615	Student	423615	310891	GCSE-ENG	60142923	7 (7.0 Points)		4.00	4	1.00
424986	Student	424986	310891	GCSE-ENG	60142923	6 (6.3 Points)		4.00	5	0.00
425143	Student	425143	310891	GCSE-ENG	60142923	5 (5.7 Points)		4.00	4	0.00
425607	Student	425607	310891	GCSE-ENG	60142923	4 (5.0 Points)		4.00	4	0.00
426111	Student	426111	310891	GCSE-ENG	60142923	3 (4.0 Points)		4.00	4	1.70
426290	Student	426290	310891	GCSE-ENG	60142923	2 (3.0 Points)		4.00	4	0.00
427047	Student	427047	310891	GCSE-ENG	60142923	1 (1.0 Points)		4.00	4	0.00
427047	Student	427047	310891	GCSE-ENG	60142923	0 (0.0 Points)		4.00	4	0.00
429478	Student	429478	310891	GCSE-ENG	60142923	R (0.0 Points)		4.00	4	1.00

*click x to delete an existing grade*

When entering or viewing grades for English and/or Maths for enrolments, note that the grades and points scores do not map directly - for example grade 3 is equal to 4 points and grade 5 is equal to 4 points....!

## ENTERING STUDENTS' PROGRESS GRADES

As well as using the main page, you can go straight to a specific group, course or learning aim by clicking on the code in either the left hand navigation panel, or in the main grid:

The screenshot shows the OneGrade Web interface. On the left is a navigation menu with sections: My Groups (310892 - English GCSE Block D4, 310929 - English GCSE Block C5, 314135 - English GCSE Block J2), My Courses, My Learning Aims, My Department, and My Students. The main area displays a table of student progress records. The table has columns: Student Ref, Forenames, Surname, Group Code, Course Code, Learning Aim, 4. March Review, Start Points, Personal Target Grade, Latest In Year Progress (capped), and Final Prog (capped). The table shows several rows of student data with progress values.

The screens for groups, courses and learning aims allow you to enter grades in exactly the same way, but also show further group or course information and have extra tabs for group level reporting.

Below we've clicked on the Learning Aim and as this college's GCSE English students are enrolled on the same learning aim, we see all 943 enrolment records across 38 pages, with summary information at the top:

### Progress Details for Learning Aim - GCSE (9-1) in English Language

Learning Aim Ref:	60142923	Starters:	1016
Learning Aim Title:	GCSE (9-1) in English Language	Continuers:	943
Type:	0003	Completed:	0
Awarding Body:	AQA	Withdrawn:	73
NVQ Level:	2	Transfers:	0

The screenshot shows the 'More Details' tab for the learning aim. It displays a table with columns: Student Ref, Forenames, Surname, Group Code, Course Code, Learning Aim, 4. March Review, Start Points, Personal Target Grade, Latest In Year Progress (capped), Final Progress (capped), and Completion. The table shows three rows of student data with their respective progress values and completion status.

The 'More Details' tab gives more information about the learning aim itself:

The screenshot shows the 'More Details' tab for the learning aim, displaying OFQUAL details. The details are as follows:

Qualification Level:	Level 1/2
Minimum Guided Learning Hours:	120
Maximum Guided Learning Hours:	140
Total Qualification Time:	120
Guided Learning Hours:	120
Overall Grading Type:	Graded
GCE Size Equivalence:	
GCSE Size Equivalence:	
Grading Scale:	9/8/7/6/5/4/3/2/1

## EVALUATING STUDENTS' PROGRESS SCORES

After you've entered progress grades for students, OneGrade web will then compare those grades against students' starting points. This initially happens for each individual student:

English In Year Progress | English Reporting By Student | In Year Progress vs Start Points | In Year Progress vs Final Grade | More Details

In Year Progress (943 Records) \*Filtered 25 per Page 1 Of 38 Go

Student Ref	Forenames	Surname	Group Code	Course Code	Learning Aim	4. March Review	Start Points	Personal Target Grade	Latest In Year Progress (capped)
416717	Student	416717	310891	GCSE-ENG	60142923	4	3.00 ---	4	2.00
416738	Student	416738	310891	GCSE-ENG	60142923	3	4.00 ---	4	0.00
417035	Student	417035	310891	GCSE-ENG	60142923	3	4.00 ---	4	0.00
417716	Student	417716	310891	GCSE-ENG	60142923	4	4.00 ---	5	1.00
420645	Student	420645	310891	GCSE-ENG	60142923	2	4.00 ---	4	-1.00

The calculation shown on the right hand side is : latest in year progress = latest review points - start points (remember that up to 2019/20, grade 4 equals 5 points, hence the first student scores 5.00-3.00 = 2.00)

Average in-year progress can be seen at group, course and learning aim level at the bottom of any grid:

### Progress Details for Group - 310892

Group Code:	310892	Starters:	12
Group Title:	English GCSE Block D4	Continuers:	12
GLH:		Completed:	0
		Withdrawn:	0
		Transfers:	0

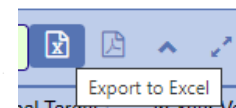
English In Year Progress | English Reporting By Student | In Year Progress vs Start Points | In Year Progress vs Final Grade

In Year Progress (12 Records) \*Filtered

Student Ref	Forenames	Surname	Group Code	Course Code	Learning Aim	4. March Review	Start Points	Personal Target Grade	Latest In Year Progress (capped)	Final Progress (capped)	Completion
416303	Student	416303	310892	GCSE-ENG	60142923	2	4.00 ---	3	-1.00		Continuing
418036	Student	418036	310892	GCSE-ENG	60142923	2	4.00 ---	4	-1.00		Continuing
419526	Student	419526	310892	GCSE-ENG	60142923	1	1.00 ---	4	0.00		Continuing
419850	Student	419850	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
422754	Student	422754	310892	GCSE-ENG	60142923	2	---	5			Continuing
425174	Student	425174	310892	GCSE-ENG	60142923	4	3.00 ---	4	2.00		Continuing
425476	Student	425476	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
425611	Student	425611	310892	GCSE-ENG	60142923	3	3.00 ---	4	1.00		Continuing
425753	Student	425753	310892	GCSE-ENG	60142923	1	3.00 ---	4	-1.00		Continuing
427811	Student	427811	310892	GCSE-ENG	60142923	2	---	4			Continuing
428341	Student	428341	310892	GCSE-ENG	60142923	3	---	3			Continuing
433313	Student	433313	310892	GCSE-ENG	60142923	2	4.00 ---	4	0.11		Continuing

\*Progress less than -1.0 is capped at -1.0

You can use the **Export Buttons** to send the data to PDF or spreadsheet:



## EVALUATING STUDENTS' PROGRESS - REPORTS

As students often follow more than one English and/or Maths qualification within a given academic year, enhanced student level reporting can be accessed, either from the main menu item at the top:

English (1025 Records) | 20 per Page | 1 of 52 | Go

Type	Ac Year	Student Ref	Forenames	Surname	Age On 31st Aug	Current Year	Prior Attainment KS4	Start Points	Start Info	Max Available Enrol Pts
English	19/20	416221	Student	416221	18	Yr3	4.00	4.00	START: Y2 QOE	8.00
English	19/20	416292	Student	416292	18	Yr3	4.00	4.00	START: Y3 QOE	8.00
English	19/20	416303	Student	416303	18	Yr3	4.00	4.00	START: Y3 QOE	8.00
English	19/20	416337	Student	416337	18	Yr3	3.00	3.00	START: KS4	8.00

or from the 'Reporting by Student' tab within a group page:

English (12 Records)

Type	Ac Year	Student Ref	Forenames	Surname	Age On 31st Aug	Current Year	Prior Attainment KS4	Start Points	Start Info	Max Available Enrol Pts
English	19/20	416303	Student	416303	18	Yr3	4.00	4.00	START: Y3 QOE	8.00
English	19/20	418036	Student	418036	18	Yr3	4.00	4.00	START: KS4	8.00
English	19/20	419526	Student	419526	18	Yr3	1.00	1.00	START: KS4	8.00

The ellipsis button shows enhanced detail at student level. For example, the student seen below has already attempted GCSE English once in this academic year, and has re-enrolled having gained grade 'U':

**Details** Close

Student Ref: 424592  
 Forenames: Student  
 Surname: 424592

Show All Enrolments for this Student

Ac Year	Year	Learning Aim Ref	Title	Enrolment Grade	Capped Points	Comple
19/20	Yr2	60142923	GCSE (9-1) in English Language		0	1
19/20	Yr2	60142923	GCSE (9-1) in English Language	U	-1.00	3

Show All Quals on Entry for this Student

Ac Year	Year	Entry Learning Aim Ref	Title	Grade	Mapped Grade	Capped
19/20	Yr2	60142923	AQA Level 1/Level 2 GCSE (9-1) in English Language	1	1	1.00
19/20	Yr2	60142923	GCSE English Language	1	1	1.00
19/20	Yr2	60144476	AQA Level 1/Level 2 GCSE (9-1) in English Literature	1	1	1.00
19/20	Yr2	60144476	GCSE English Literature	1	1	1.00

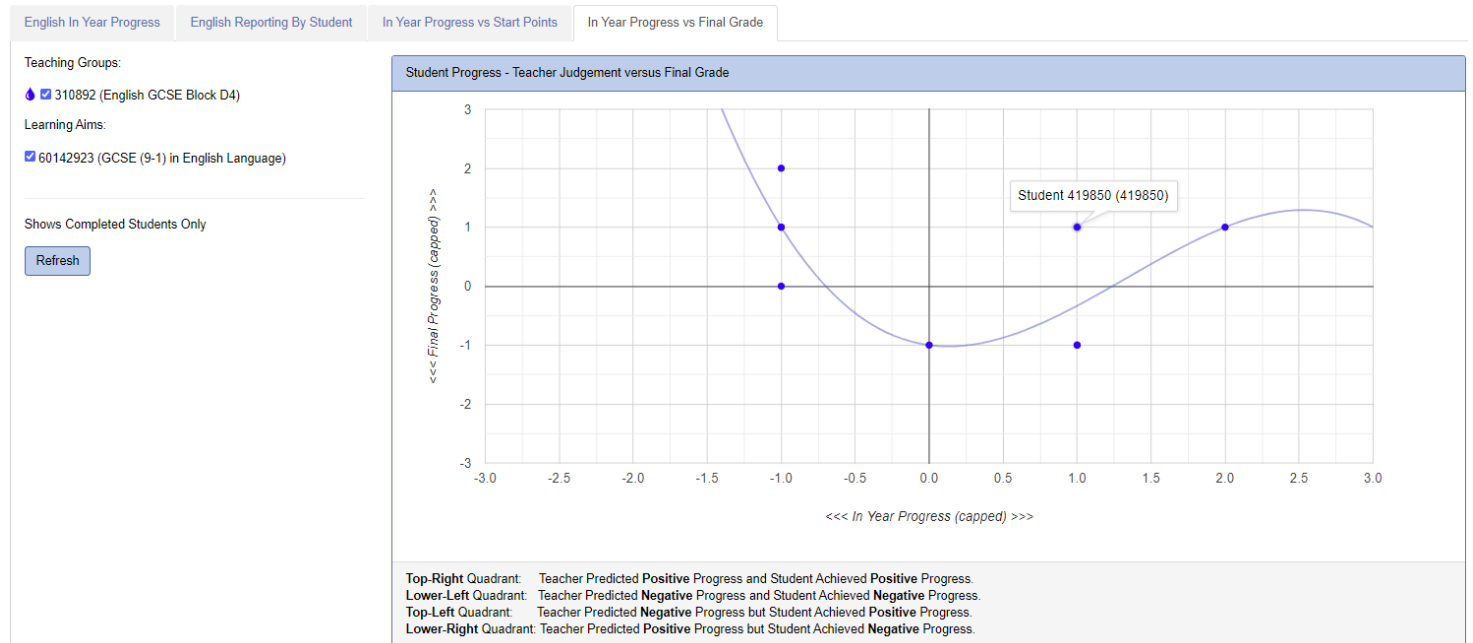
### Group Level Reporting

The 'In Year Progress vs Start Points' tab shows how each student is performing against start point, for a teaching group, course code or learning aim. The horizontal line represents the average for the group:



### Final Grade and In-Year Grade Against Starting Point

When students have completed and received a final grade, this can be imported and compared against starting point. A scatter graph shows how in-year grade and final grade compare against their starting point for each student. The key below the graph explains the significance of where each point lies:



This graph enables colleges to evaluate the accuracy and rigour of their in-year teacher judgments or markbook projections. It can also be generated for all enrolments on a course code or learning aim.